

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
SPECIAL MEETING ~ BOARD OF TRUSTEES
November 21, 2019
AGENDA
DISTRICT OFFICE
1919 B Street, Marysville, CA 95901**

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

**4:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1**

CALL MEETING TO ORDER

ROLL CALL

Mr. Randy L. Rasmussen, President
Mr. Frank J. Crawford, Vice President
Ms. Susan E. Scott, Clerk
Mr. Jim C. Flurry, Trustee Representative
Mr. Paul F. Allison, Member
Mr. Jeff D. Boom, Member
Mr. Randy L. Davis, Member

PLEDGE OF ALLEGIANCE

Frank Crawford, Vice President to the Board of Trustees.

PUBLIC COMMENTS

BUSINESS SERVICES

**1. RESOLUTION 2019-20/17 — AUTHORIZING THE FILING OF CAREER
TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION
DOCUMENTS UNDER THE STATE SCHOOL FACILITY PROGRAM**

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution authorizing the filing of the Career Technical Education Facilities Program application documents under the state school facility program.

Background~

This agenda item requests the Board of Trustees of the Marysville Joint Unified School District approve the submittal of eligibility and application documents for the State Career Technical Education Facilities Program. The Marysville Joint Unified School District Board of Trustees fully supports the content of the district's Career Technical Education Facilities Program application for Marysville High School's Agriculture and Natural Resource Sector, Agricultural Mechanics Pathway.

Recommendation~

Recommend the Board approve the resolution. See Attached Page 1.

PERSONNEL SERVICES

1. JOB DESCRIPTION FOR BUS ATTENDANT

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the job description of "Bus Attendant" within the Transportation Department.

Background~

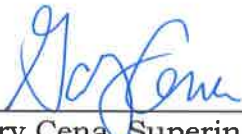
As needs of the district related to special needs children and supporting their needs, while navigating the evolving health plans, along with IEP's of students, there is a need to formalize the existing support structure to students in the form of bus attendants.

Under the supervision of the Director of Transportation, with support from the Student Services Department, Bus Attendants will be responsible for assisting students in their transportation to and from destinations as required by their health IEP's or other reasons to support students during transport. While the service has been provided on an informal basis, this will formalize the position as regular employment.

Recommendation~

Recommend the Board approve the job description. See Attached Pages 2-4.

ADJOURNMENT



Gary Cena, Superintendent
Secretary - Board of Trustees

Dated: November 19, 2019
Posted: November 19, 2019

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

**AUTHORIZING THE FILING OF
CAREER TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION
DOCUMENTS UNDER THE STATE SCHOOL FACILITY PROGRAM**

RESOLUTION 2019-20/17

ON A MOTION of Member _____, **SECONDED** by

Member _____, the following resolution is hereby adopted:

WHEREAS, the California State Legislature adopted the Leroy F. Greene School Facilities Act of 1998 ("Act") including subsequent legislation; and

WHEREAS, the Act and its implementing regulations set forth the procedures for eligibility and application for funding requirements under the Career Technical Education Facilities Program; and

WHEREAS, the Marysville Joint Unified School District has a need for such funding; and

WHEREAS, the Marysville Joint Unified School District is electing to participate under the Career Technical Education Facilities Program; and

WHEREAS, the Marysville Joint Unified School District reconfirms the appointment of the District's Career Technical Education Advisory Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Marysville Joint Unified School District approves the submittal of eligibility and application documents for the State Career Technical Education Facilities Program; and that the Marysville Joint Unified School District Board of Trustees fully supports the content of the district's CTEFP application for Marysville High School's Agriculture and Natural Resource Sector, Agricultural Mechanics Pathway.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Marysville Joint Unified School District reconfirms the appointment of the District's Career Technical Education Advisory Committee; and

FURTHER, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Marysville Joint Unified School District authorizes the Superintendent, the Superintendent's designee or other appropriate person, to undertake all actions required to complete the Career Technical Education Facilities Program eligibility and application for funding processes.

PASSED AND ADOPTED by the Marysville Joint Unified School District Board of Trustees on November 21, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

I, Susan Scott, Clerk of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a special meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

Susan Scott, Clerk of the Board of Trustees

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

BUS ATTENDANT

BASIC FUNCTION:

Under the direction and supervision of the Director of Transportation and/or his supervisor-level designees, ride a school bus or orthopedic transportation vehicle to provide safe and secure transportation for students with physical, medical, educational and emotional disabilities; assist drivers in the loading, unloading and securing of disabled students to and from destinations, while having the ability to secure specialized equipment for attending to student with special needs such as, but not limited to, wheelchair lifts, tie-downs, and seat belts. This position requires sufficient human relations skill to exercise a leadership presence, positive attitude and patience when working with others.

ESSENTIAL FUNCTIONS:

Ride a school bus or orthopedic transportation vehicle to provide safe and secure transportation for students with physical, educational and emotional disabilities. Assist drivers in the loading, unloading and securing of disabled students; assure seat belts, safety Velcro and buckle safety vests, and wheelchair securement devices are properly operated according to established procedures and guidelines as required. Provide basic medical care and first aid to students, including suctioning, elimination care and other procedures according to established District procedures and policies as necessary. Maintain order and discipline on bus as required; monitor student activities to assure children remain seated and comply with bus safety procedures; physically restrain violently aggressive children as necessary according to established procedures and training. This service-level employee will reinforce positive behavior and safety of all students, while on district buses and other district vehicles

- Maintain current knowledge of Emergency Evacuation procedures as required.
- Operate equipment, including seat belts, safety vests and other adaptive equipment as necessary.
- Attend and participate in assigned meetings, workshops and seminars.
- Perform related duties as assigned.

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

1. Operation of wheelchairs, seat belts, safety vests and wheelchair securement devices. Safe practices concerning school bus transportation.
2. Problems and concerns of students with special needs. Interpersonal skills using tact, patience and courtesy.
3. Applicable sections of the California Highway Patrol and Department of Education and other applicable laws, rules and regulations
4. First aid and medical care and emergency evacuation procedures.
5. Health and safety regulations.
6. Proper lifting techniques.
7. Requires knowledge of District policies about student transportation.
8. Requires knowledge of and skill at using a two-way radio and other communication devices.

ABILITY TO:

1. Ride a school bus or orthopedic transportation vehicle to provide safe and secure transportation for students with physical, medical, educational and emotional disabilities.
2. Safely move about while the bus is in motion to attend to the needs of students, particularly those whom are physically fragile or impaired.
3. Assist drivers in the loading, unloading and securing of disabled students.
4. Understand and relate to children with special needs.
5. Establish and maintain cooperative and effective working relationships with others.
6. Communicate effectively both orally and in writing.
7. Lift students according to established guidelines
8. Use proper lifting methods.
9. Maintain current knowledge of Emergency Evacuation procedures.
10. Perform First Aid and medical care.
11. Observe health and safety regulations.
12. Maintain consistent, punctual and regular attendance.
13. Sit for extended periods.
14. See to monitor bus activities.
15. Hear and speak to exchange information to students and drivers.
16. Bend at the waist, kneel or crouch.
17. Dexterity to move around a bus in motion to attend to students' needs.
18. Ability to bend at the waist, reach overhead, push and pull rolling equipment.
19. Ability to maintain balance when standing, while bus is in motion and stopping

20. Requires near and far visual acuity to view moving objects, student activity and printed materials.
21. Requires auditory ability to hear conversations and equipment prompts, and to project voice to groups of children.
22. Lift the combined weight of children (who may weigh more than 50 pounds) and their adaptive equipment.
23. Fill out incident report forms, and document injuries of students or others while riding the bus.
24. Performs other duties as required to accomplish the objectives of the position.

EDUCATION AND EXPERIENCE REQUIRED:

1. High school diploma or equivalent
2. Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.
3. Readily participate in additional training to stay current

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license.
- As a condition of employment, possession of or ability to obtain and maintain a valid First Aid and CPR Certificate issued by the American Red Cross or other approved agency.
- Floor lift 50 pounds and arm lift 50 pounds.

WORKING CONDITIONS:

ENVIRONMENT:

1. School bus or orthopedic transportation vehicle environment.
2. Outdoor environment.
3. Seasonal heat and cold or adverse weather conditions.
Exposure to fumes, dust, odors and oil/grease.
4. Considerable distraction from bus activities.

HAZARDS:

- Contact with blood and other body fluids.
- Communicable diseases.
- Contact with dissatisfied or abusive individuals.
- Fumes from bus